

Approved Minutes
Of the February 15, 2022
Conway Township
Regular Board Meeting
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Present: Clerk Elizabeth Whitt, Supervisor William Grubb, Trustee Anthony St. Charles, Trustee George Pushies, Treasurer Debra Grubb.

Motion to approve Consent Agenda. Motion by Whitt. Support by D. Grubb. Roll Call: Whitt – yes, W. Grubb – yes, D. Grubb – yes, St. Charles – no, Pushies – no. Motion approved.

Call to the public: Two residents spoke regarding the proposed Secluded Acres SAD.

Motion to approve the Board Meeting Agenda with the following changes: add Cohoctah Supervisor to the top of the agenda as number 10, all others moved down one number. Add Board Minutes to PC to #23 New Business. Motion by Pushies. Support by D. Grubb. Motion approved.

Motion to share in the cost to chip seal Owosso Road from Allen Road to Chase Lake Road with Cohoctah Township. Motion by W. Grubb. Support by Pushies. Roll call: Whitt – yes, St. Charles – yes, D. Grubb – yes, Pushies – yes, W. Grubb – yes. Motion approved.

Motion to submit board questions to the Supervisor for the township attorney's office regarding Special Assessment Districts by the end of day February 22. Motion by Pushies. Support by W. Grubb. Motion approved.

Resolution 220215-03 offered by Whitt. Hearing no support the resolution died.

Motion to move on to Resolution 220215-02. Motion by Pushies. Support by St. Charles. Motion approved.

Resolution 220215-02 offered by Pushies. Support by St. Charles. Roll Call: Whitt – no, St. Charles – yes, Pushies – yes, W. Grubb – yes, D. Grubb – yes. Resolution adopted.

Resolution 220115-01 offered by Whitt. Hearing no support, the resolution died.

Deputy Clerk Nanci Forster left the meeting at 8:28 p.m. Clerk Whitt took over the recording of the minutes.

Motion to approve the budget amendments as presented. Motion by Whitt. Hearing no support, the motion died.

W. Grubb offered resolution 220215-04. Support by D. Grubb. Roll call: Whitt – yes, D. Grubb – yes, Pushies – yes, W. Grubb – yes, St. Charles – yes. Resolution adopted.

Motion to hire Nature's Outdoor Solutions to do tree removal and cleanup at Antrim Cemetery for \$6750. Motion by Whitt. Support by St. Charles. Roll Call: St. Charles – yes, Pushies – no, D. Grubb – yes, W. Grubb – yes, Whitt – yes. Motion approved.

Motion to hire Rescue Me Pure Lawncare to do the mowing for the township for the 2022 season for \$17,000 paid in advance. Motion by Whitt. Support by D. Grubb. Roll Call: St. Charles – yes, D. Grubb – yes, W. Grubb – yes, Pushies – yes, Whitt – yes. Motion approved.

Motion to approve the Fowlerville Recreation Budget as presented. Motion by Whitt. Support by Pushies. Motion approved.

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Motion to pay the Recreation Association invoice for \$5239.12. Motion by Whitt. Support by Pushies. Roll call: St. Charles – yes, W. Grubb – yes, D. Grubb Motion approved.

Motion to have the attorney draft a new resolution charging a 3% penalty on late tax bills with no waivers. Motion by D. Grubb. Support by St. Charles. Roll call: Pushies – yes, W. Grubb – yes, D. Grubb – yes, Whitt – yes, St. Charles – yes. Motion approved.

Motion to approve a ~~special meeting~~ workshop with the Planner, Attorney, Zoning Administrator, Planning Commission Chair, and the Supervisor to discuss a Solar Farm ordinance. Motion by Whitt. Support by Pushies. Roll Call: Pushies –yes, Whitt – yes, St. Charles – yes, D. Grubb – yes, W. Grubb – yes. Motion approved.

Call to the Public: one resident spoke again regarding the proposed Secluded Acres SAD.

Motion to adjourn at 9:33 p.m. Motion by D. Grubb. Support by St. Charles. Motion approved.



Elizabeth Whitt, Township Clerk

RESOLUTION TO ESTABLISH TOWNSHIP Deputy Clerk Nanci Forster Wages

Resolution: # 220215-01

Conway Township

WHEREAS, per MCL 41.95(3), in a township that does not hold an annual meeting, the wage for Deputy Clerk Nanci Forster shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in wage of Deputy Clerk Nanci Forster, is warranted in consideration of the experience and training she has received.

NOW BE IT RESOLVED that as of November 1, 2021, the Wage of the office of Deputy Clerk Nanci Forster, shall be as follows: \$22.00 an hour.

This resolution offered by board member Whitt,

No support, resolution died.

A handwritten signature in blue ink, appearing to read 'Elizabeth Whitt', is written in a cursive style.

Elizabeth Whitt

RESOLUTION TO ESTABLISH TOWNSHIP Planning Secretary per Diem for meetings

Resolution: # 220215-02

Conway Township

WHEREAS, per MCL 41.95(3), in a township that does not hold an annual meeting, the wage Per-diem for Board Members, Board Chairs, Secretaries, Meetings shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in Per-diem wage of the Position of Planning Secretary is warranted.

NOW BE IT RESOLVED that as of February 1, 2022, the Per-diem of the Planning Commission Secretary shall be as follows: \$200.00 Per- diem

This resolution offered by board member by Pushies,

Supported by board member by St Charles

Upon a roll call vote, the following Voted:

Whitt - no
St. Charles - yes
Pushies - yes
W. Grubb - yes
D. Grubb - yes

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on February 15, 2022.



Elizabeth Whitt, Clerk


RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
Resolutions; #220215-03
Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for township employees shall be determined by the township board, and
WHEREAS, the Conway Township Board deems that the office of Office Administrator is warranted

NOW BE IT RESOLVED that as of February 1, 2022 the salary of the Office Administrator, shall be as follows: \$10,000 annually.

This resolution offered by board member: Whitt

No support, resolution died



Elizabeth Whitt, Clerk

**RESOLUTION TO ALLOW RESIDENT TAXPAYERS
TO PROTEST TO BOARD OF REVIEW IN WRITING**

Resolution No. 220215-04

Conway Township

WHEREAS, the General Property Tax Act, MCL 211.30(4), allows a nonresident taxpayer, by right, to file an appeal with the Board of Review by letter without having to appear personally, stating that “[a] nonresident taxpayer may file his or her appearance, protest, and papers in support of the protest by letter, and his or her personal appearance is not required.”

WHEREAS, resident taxpayers may likewise present their appeal by letter without a personal appearance but only if the Township has taken certain steps to allow it.

WHEREAS, MCL 211.30(8), outlines those steps, stating that “[t]he governing body of the township or city may authorize, by adoption of an ordinance or resolution, a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent. If that ordinance or resolution is adopted, the township or city shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.”

WHEREAS, the Board wishes to allow such protest appeals by residents to be filed by letter and without personal appearance by the taxpayer in order to ease the burden on taxpayers, the assessor and the Board or Review, and to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Conway Township Board of Review shall receive letters of protest regarding assessments from resident taxpayers from the first Tuesday in March until it adjourns from the public hearing for which it meets to hear such protests in accordance with the provisions of MCL 211.30(8) of the General Property Tax Act.
2. Letters from both residents and nonresidents may include those delivered in person or by mail to Conway Township, 8015 N. Fowlerville Road, Fowlerville, MI 48836 or by email to clerk@conwaytownship.com. The letter or email must arrive at the Township by 6 p.m. on March _____, 2022.
3. All notices of assessment change provided to taxpayers and all notices, publication, or other advertisement of the Board of Review meetings must include a statement notifying taxpayers of their option to protest by letter without a personal appearance by the taxpayer or their agent.
4. The allowance and direction of this Resolution shall continue until otherwise directed by the Board in a subsequent resolution or ordinance. Subsequent year due dates for receipt of letter protests shall be set by the Conway Township Clerk.

The foregoing resolution offered by Board Member W. Grubb
Second offered by Board Member D. Grubb

Upon roll call vote the board members voted as follows:

Grubb, B: yes

Whitt, E: yes

Grubb, D: yes

Pushies, G: yes

St. Charles, A: yes

The Supervisor declared the resolution adopted at a regular meeting of the Board of Trustees held on
February 15, 2022.


Elizabeth Whitt, Clerk